

Your Name: _____
Address: _____
City, State, Zip _____
Telephone: _____
Email Address: _____
Self-Represented Plaintiff

DISTRICT COURT
_____ **COUNTY, NEVADA**

_____ Plaintiff, vs. _____ Defendant.	CASE NO.: _____ DEPT: _____
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AFFIDAVIT OF DUE DILIGENCE

I, (*your name*) _____, respectfully state:

1. A court case was filed against Defendant. Defendant needs to be served with a summons and complaint, but Defendant's location is unknown.

2. **Last Address.** To the best of my knowledge, Defendant's last known address is:

Last Known Street Address

City, State, Zip Code

Defendant last lived at that address on (*date*) _____. I do not know of any other address for Defendant.

3. **Attempts to Serve Defendant.** (*check one*)

- No one tried to serve the last known address because: *(explain why no one tried to serve Defendant at the last known address)*

- Someone tried to serve the Defendant in person at the address above, but Defendant does not live there anymore. *(file an affidavit of attempted service as proof)*
- Defendant is avoiding being served. The following attempts to serve Defendant failed: *(explain when and how service was attempted, and Defendant's response)*

4. **Attempts to Locate Defendant.** I have done the following to try to find the Defendant:

Email. (*check one*)

- I do not have an email address for Defendant.
- All of Defendant's known email addresses are *(list all known email addresses for Defendant)* _____.
- I emailed Defendant at these addresses to ask for Defendant's current address on *(date you emailed)* _____. I got the following response back *(explain what, if any, response you got from Defendant through email)*

Phone / Text. (*check one*)

- I do not have a phone number for Defendant.
- Defendant's last known phone number is *(Defendant's phone number)* _____. I called and/or texted the phone number to ask for Defendant's current address on *(date you called/texted)* _____. I got the following response back *(explain what, if any, response you got from Defendant)*

Mail. (*check one*)

- I do not have a last known street address for Defendant.
- I mailed an envelope to the Defendant's last known street address through the U.S. Postal office and wrote the words "ADDRESS CORRECTION REQUESTED / DO NOT FORWARD" on the front. The envelope was returned to me on *(date you mailed letter)* _____ with the following information for Defendant:

Social Media. I looked for Defendant on these social media sites:

	Describe What You Found	Date
<input type="checkbox"/> Facebook: www.facebook.com		
<input type="checkbox"/> Twitter: www.twitter.com/		
<input type="checkbox"/> Google + https://plus.google.com/		
<input type="checkbox"/> LinkedIn www.linkedin.com/		
<input type="checkbox"/> Other: _____		

Friends/Family. (check one)

- I do not know any of Defendant's friends or family.
- I contacted the Defendant's friends and family who told me:

Name of Person You Contacted	Relationship to Defendant	What They Told You	Date

Employer. (check one)

- I do not know any of Defendant's employers.
- I contacted the Defendant's current/former employers who told me:

	Name of Employer	What They Told You	Date
Current Employer			
Past Employer			

Neighbors. (check one)

- I did not contact any of Defendant's former neighbors.
- I contacted the neighbors around Defendant's last known address who told me:

Name of Neighbor	What They Told You	Date

Online People Searches. I searched the following online databases for Defendant:

	Describe What You Found	Date
<input type="checkbox"/> www.intelius.com/		
<input type="checkbox"/> www.spokeo.com/		
<input type="checkbox"/> www.peoplefinders.com/		
Other: _____		

Public Records. I searched the following public records databases:

	Describe What You Found	Date
<input type="checkbox"/> County Assessor		
<input type="checkbox"/> County Recorder		
<input type="checkbox"/> Court Records		
Other: _____		

Jail / Prison. (*check one*)

- Defendant does not have a criminal history to my knowledge.
- Defendant is, was, or may be in jail or prison. I searched these inmate records:

	Describe What You Found	Date
<input type="checkbox"/> NV Department of Corrections http://167.154.2.76/inmatesearch/form.php		
<input type="checkbox"/> Nationwide Inmate Locator http://inmatesplus.com/		
<input type="checkbox"/> Federal Inmate Locator https://www.bop.gov/inmateloc/		
Other: _____		

Child Support. (*check one*)

- There is no child support case against Defendant.
- There is a child support case against Defendant with the local child support agency, and the child support office has not been able to locate Defendant or will not release Defendant's information to me.

Military. (*check one*)

- Defendant has never been in the military to my knowledge.
- Defendant is/was in the military. I contacted the following military locator services:
 - Air Force: (210) 565-2660
 - Army: emailed usarmy.knox.hrc.mbx.foia@mail.mil
 - Navy (855) NAVY-311 (855-628-9311)
 - Marines (703) 784-3942
 - Coast Guard: <http://www.uscg.mil/locator/>

The locator service told me: _____

Death Index. (*check one*)

- I did not check the Social Security death index.
- I did check the Social Security Death Index at <https://familysearch.org/search> and did not find Defendant's name.

Other. Other efforts I made to locate the Defendant are: (*describe anything else you did to try and find the Defendant*):

5. I was not able to locate the Defendant after conducting the above search. I believe that Defendant cannot be found at this time.

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

DATED _____, 20____.

Submitted By: (*your signature*) _____

(*print your name*) _____