DISTRICT COURT
_____ COUNTY, NEVADA

_____ Plaintiff, vs. _____ Defendant.	CASE NO.: _____ DEPT: _____

NOTICE OF A LAWSUIT AND REQUEST TO WAIVE SERVICE OF SUMMONS UNDER RULE 4.1 OF THE NEVADA RULES OF CIVIL PROCEDURE

TO: _____
(*Defendant's name*)

Why are you getting this?

A lawsuit has been filed against you in this court under the case number shown above. A copy of the complaint is enclosed with this letter.

This is not a summons, or an official notice from the court. This is a request that you waive (*give up your right to*) formal service of a summons and complaint by signing and returning the enclosed waiver by the date indicated on the next page.

Enclosed is the following:

1. **Complaint:** a copy for you to keep
2. **Waiver**: 1 original (to sign and return to me) + 1 copy (for you to keep)
3. **Self-Address Stamped Envelope:** so you can mail the original waiver form to me

What happens next?

If you return the signed waiver to me, I will file it with the court. The lawsuit will then proceed as if you had been served on the date the waiver is filed, but no summons will be served on you. **If you sign the waiver, you will have 60 days from the date this notice is sent to file an answer to the Complaint** (or 90 days if this notice is sent to you outside the United States). **This is a longer deadline than if you were to be served the standard way.**

© 2019 Nevada Supreme Court

Your deadlines are:

Date Notice Was Sent: _____ ← ***Write today's date***

Please Return Waiver to Me by: _____ ← ***Write a date at least 30 days away if Defendant lives in the US, or at least 60 days away if Defendant lives in another country***

If You Return This to Me, Your Answer is Due to the Court by: _____ ← ***Write the date 60 days from today if Defendant lives in the US, or 90 days from today if Defendant lives in another country***

If you do not return the signed waiver within the time indicated, I will arrange to have the summons and complaint served on you.

Your Duty to Avoid Unnecessary Expenses of Serving a Summons

Rule 4.l(a) of the Nevada Rules of Civil Procedure requires certain defendants to cooperate in saving unnecessary expenses of serving a summons and complaint. You have a duty to cooperate in saving unnecessary expenses even if you believe that the lawsuit is groundless, or that it has been brought in an improper venue, or that the court has no jurisdiction over this matter or over the defendant or the defendant's property. If the waiver is signed and returned, you can still make these and all other defenses and objections, but you cannot object to the absence of a summons or of service.

If you waive service, then you must, within the time specified on the waiver form, serve an answer or a motion under Rule 12 of the Nevada Rules of Civil Procedure on the plaintiff and file a copy with the court. **By signing and returning the waiver form, you are allowed more time to respond to the complaint than if a summons had been served.**

I certify that this request is being sent to you on the date below.

DATED _____, 20____.

Submitted By: *Plaintiff's Signature* ▸ _____

Plaintiff's Printed Name _____

Plaintiff's Address _____

Plaintiff's E-mail Address _____

Plaintiff's Telephone Number _____

© 2019 Nevada Supreme Court